

iRECRUIT - HIRING PROCESS MANAGEMENT SOLUTION



Benefits

- Standardize job posting process
- Creates and populates the resume database
- Free up your key employees
- Assign training and administrative tasks in the organization to support new employees

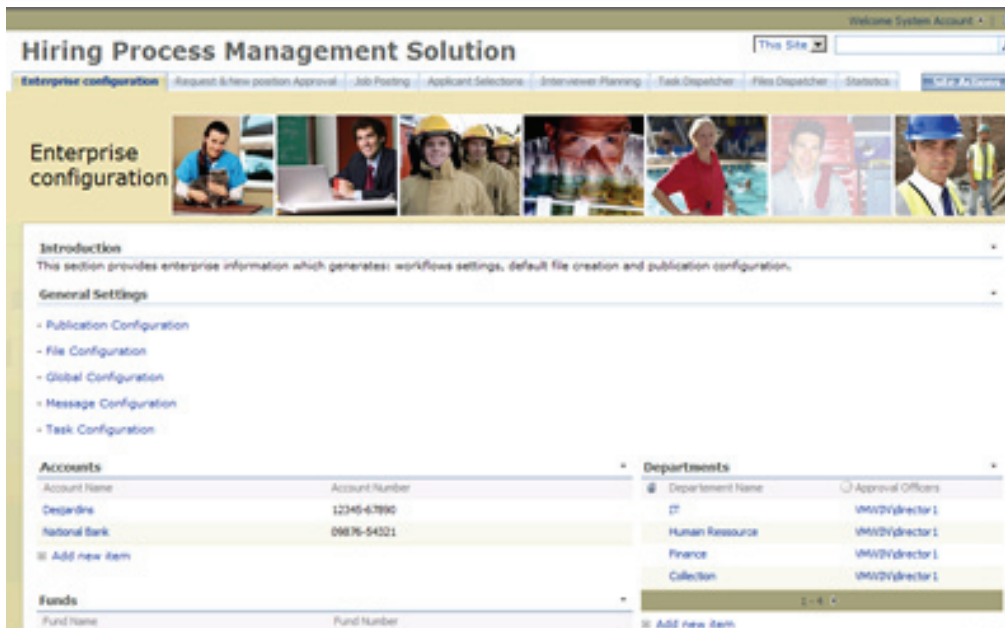
A SOLUTION THAT TAKES TOTAL CARE OF YOUR HIRING PROCESS FROM A-Z

Recruiting and hiring the best employees for your organization is an ongoing challenge and a complex process that requires expertise, time, and attention to details. The arrival of a new resource generates **multiple administrative tasks and an enormous amount of data and documents** that need to be shared with a large number of people.

Techtra's Hiring Process Management System solution takes care of **all your recruiting and hiring stages from Personnel Action Notices, to Postings, Screenings, Interviews, Hiring recommendations, automated forms and documents generation**, and more. iRecruit automates the full process and eliminates waste in your business, be it staff time, materials, or other resources.

Shift your processes away from paper and manual processes and leverage the value of an automated business solution. All the hiring managers and Human Resources professionals will be able to see the immediate benefit in the acceleration and standardization of the recruiting process as well as the associated costs reductions.

FUNCTIONALITIES OVERVIEW



PRODUCT HIGHLIGHTS

- Creates a budget approval workflow for new positions
- Advertisement of job openings on your Intranet and Internet sites
- Generates ads for posting in traditional and electronic newspapers
- Acknowledgment of received electronic candidates application
- Provides automatic creation for candidates assessment sites
- Send automatic notification to non-selected candidates
- Creates a searchable resume database
- Selects and advises candidates for personal interviews
- Allows for handwritten, vocal and video notes capturing at the time of the interview, automatically inserting them into candidate's files
- Generates automatically all the documents kept as part of an Employee's Personnel Records (contracts, employment eligibility forms, tax forms, etc.)
- Assign tasks to all parties involved in a new employee orientation program
- Provides online training sites or connect to existing e-learning applications
- Automatically prepare evaluation meetings, assign tasks, produce documents
- Generates all documents required for employee dismissal

Technical Requirements:

Microsoft Windows SharePoint Portal Server (WSS) 3.0,
Microsoft Office SharePoint Portal Server (MOSS) 2007



Information Worker Solutions
Business Process and Integration
Networking Infrastructure Solutions
Advanced Infrastructure Solutions
Business Intelligence
Custom Development Solutions
Security Solutions
Mobility Solutions

SharePoint® Integration

Pursuing its vision and mission of offering leading-edge Business Process Management (BPM) tools, Techtra enables by its unique portfolio of Microsoft SharePoint® products and solutions the advanced use of this leading Enterprise Application Platform.

Products, Solutions, Services

- Mail2Share - Outlook to SharePoint e-mail Management Solution
- RS Data Extension for SharePoint
- MetaSearch - Enterprise SharePoint Search Engine
- SharePoint Meta Tag Generator
- iCare
- iRecruit
- Customer Relationship Management System
- Online Service Request Management Solution
- Automated Council Meeting Planner Solution
- Paperless Board Meeting Solution
- Help Desk Solution
- Technical Document Management System
- SharePoint Grid View Web Part

The TECHTRA Advantage

Building on its long-time experience and numerous realizations, Techtra's team leverages the power of collaboration to help you gain real business value that is sustainable and profitable over the long term. Discover how we solve business challenges by elaborating unique solutions for enterprises and governmental organizations.

Contact us

Consultation Demonstration Quotation

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