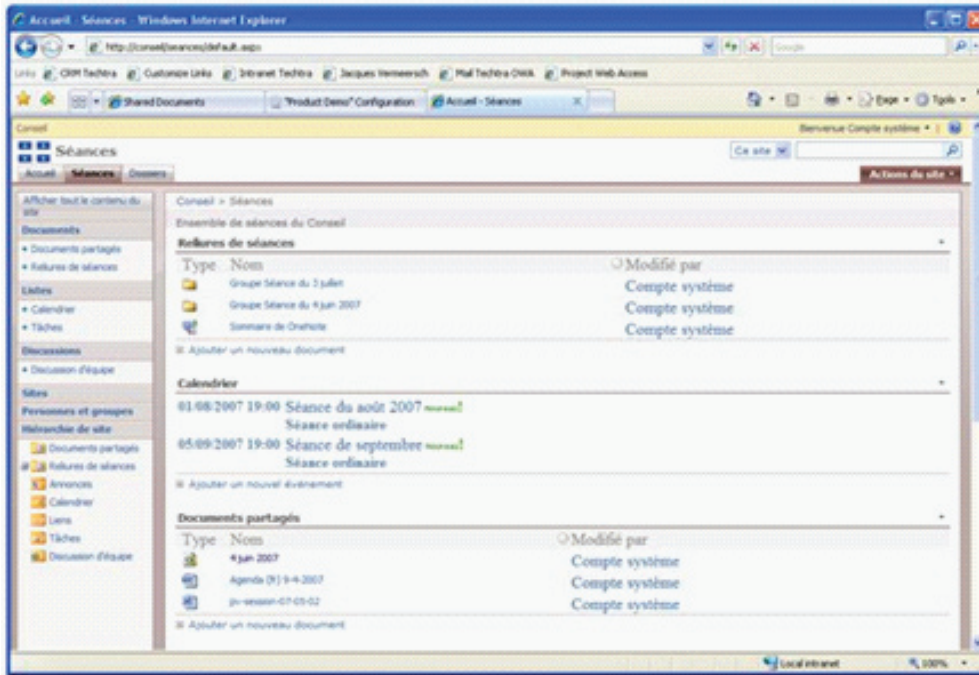


# FUNCTIONALITIES OVERVIEW



## SharePoint® Integration

Pursuing its vision and mission of offering leading-edge Business Process Management (BPM) tools, Techtra enables by its unique portfolio of Microsoft SharePoint® products and solutions the advanced use of this leading Enterprise Application Platform.

## Products, Solutions, Services

- Mail2Share - Outlook to SharePoint e-mail Management Solution
- RS Data Extension for SharePoint
- MetaSearch - Enterprise SharePoint Search Engine
- SharePoint Meta Tag Generator
- iCare
- iRecruit
- Customer Relationship Management System
- Online Service Request Management Solution
- Automated Council Meeting Planner Solution
- Paperless Board Meeting Solution
- Help Desk Solution
- Technical Document Management System
- SharePoint Grid View Web Part

## PRODUCT HIGHLIGHTS

- Generate documents that can be easily adapted to familiar Microsoft Office formats
- Manage various phases of the document lifecycle from creation to approval and publication
- Apply security for both compliance and conformity processes and document availability to individuals or groups
- Provide electronic signature capabilities
- Built-in document management functionality
- Secure and centralized document control repository that makes search and retrieval easy
- Manage notes and comments
- Create discussion groups in a collaboration environment
- Provide Online and Offline accessibility
- Create documents in an unique and intuitive environment
- Ability to add and review comments from participants in paperless online sessions
- Seamlessly integrate with our Automated Council Meeting Planner Solution allowing you to cover the entire city council decision-making and recommendation management process

## The TECHTRA Advantage

Building on its long-time experience and numerous realizations, Techtra's team leverages the power of collaboration to help you gain real business value that is sustainable and profitable over the long term. Discover how we solve business challenges by elaborating unique solutions for enterprises and governmental organizations.

## Contact us

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Information Worker Solutions  
Business Process and Integration  
Networking Infrastructure Solutions  
Advanced Infrastructure Solutions  
Business Intelligence  
Custom Development Solutions  
Security Solutions  
Mobility Solutions

Technical Requirements: SharePoint Server 2010, Sharepoint Foundation 2010, Microsoft Office SharePoint Portal Server (MOSS) 2007, Microsoft Windows SharePoint Portal Server 2003, Microsoft Windows SharePoint Services (WSS) 3.0

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